

INFORMATION BULLETIN

JOB TRAINING PARTNERSHIP ACT

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TO: SERVICE DELIVERY AREA ADMINISTRATORS
PRIVATE INDUSTRY COUNCIL CHAIRPERSONS
JTPD PROGRAM OPERATORS
EDD JOB SERVICE OFFICE MANAGERS
WID STAFF

SUBJECT: JTPA PARTICIPANT CONVERSION REFERENCE GUIDE

The purpose of this information bulletin is to provide the Job Training Partnership Act (JTPA) Participant Conversion Reference Guide. The guide includes information pertaining to the Job Training Automation (JTA) system conversion of JTPA participants into Workforce Investment Act participants. The topics in the guide include the JTA system specifications for the conversion as well as suggestions for preparing the local area participant information for the conversion process. For additional information pertaining to the JTPA closeout process, please refer to the JTPA Directive D99-13, *JTPA Closeout Guide*.

A draft of this conversion guide was issued to Management Information System Administrators at the meeting on May 8 and 9, 2000. The conversion process will be issued on the JTA system in a June 2000 release.

Should you have any questions regarding this guide, or the conversion process, please contact the JTA Help Desk, at (916) 653-0202.

/S/ BILL BURKE
Chief

Attachment available on the Internet:

JTPA Participant Conversion Reference Guide